



Rizzetta & Company

Panther Trails Community Development District

**Board of Supervisors' Meeting
April 11, 2019**

**Carriage Pointe Clubhouse
11796 Ekker Road
Gibson, FL 33534**

www.panthertrailscdd.org

PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT AGENDA

April 11, 2019 at 5:30 p.m.

To be held at the Carriage Pointe Clubhouse, 11796 Ekker Road, Gibsonton, FL 33534

District Board of Supervisors	Carrie Macsuga Jennifer Murray Yudelkis Mitchell Willie Lemons Jacqualyn Nelson	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Greg Cox	Rizzetta & Company, Inc.
District Attorney	Scott Steady	Burr Forman, LLP
District Engineer	Greg Woodcock	Cardno TBE

All cellular phones and pagers must be turned off during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at 813-933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 12750 Citrus Park Lane, Suite 115, Tampa, FL 33625
www.panthertrailscdd.org

April 3, 2019

Board of Supervisors
Panther Trails Community
Development District

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of Panther Trails Community Development District will be held on **Thursday, April 11, 2019 at 5:30 p.m.** at the Carriage Pointe Clubhouse, located at 11796 Ekker Road, Gibsonton, FL 33534. The following is the agenda for the meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of the Board of Supervisors' Meeting held on March 14, 2019..... Tab 1
 - B.** Consideration of Operation & Maintenance Expenditures for February 2019 Tab 2
- 4. BUSINESS ITEMS**
 - A.** Presentation of Proposed 2019-2020 Budget Tab 3
 - B.** Consideration of Resolution 2019-10; Approving Proposed Budget for Fiscal Year 2019-2020 and Setting Public Hearing Tab 4
 - C.** Discussion of Current Policies Regarding Using the Pool for Parties
- 5. STAFF REPORTS**
 - A.** Presentation of Monthly Maintenance Inspection Reports
 1. Pond Report Tab 5
 2. Field Inspection Report..... Tab 6
 - B.** District Counsel
 - C.** District Engineer
 - D.** Amenities Manager
 1. Clubhouse Report..... Tab 7
 - E.** District Manager
 1. Action Items List Tab 8
 2. Financial Status Update
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Greg Cox

Greg Cox
District Manager

cc: Carrie Macsuga, Chairman
Scott Steady, District Counsel

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PANTHER TRAILS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Panther Trails Community Development District was held on **Thursday, March 14, 2019 at 5:30 p.m.** at the Carriage Pointe Clubhouse, located at 11796 Ekker Road, Gibsonton, FL 33534.

Present and constituting a quorum:

Carrie Macsuga	Board Supervisor, Chairman
Jennifer Murray	Board Supervisors, Vice Chairman
Judy Mitchell	Board Supervisor, Assistant Secretary

Added during the meeting:

Jacquelyn Nelson	Board Supervisor, Assistant Secretary
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Also present were:

Greg Cox	District Manager, Rizzetta & Co., Inc.
Helena Teixeira	Amenities Manager
Will Williams	Amenities Assistant Manager
John Toborg	Field Services Manager, Rizzetta & Co., Inc.
Patrick Bell	Field Services Manager, Rizzetta & Co., Inc.
Dana Bryant	Representative, Sunrise Landcare

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

The Board heard audience comments regarding the current policies regarding using the pool for parties. The Board requested that staff research the issues around this topic and to add this topic to the next agenda.

47 The Board also heard audience comments regarding questions about the status of
48 the pool and the pressure washing of the community fencing. Mr. Cox informed that they
49 were hoping for a pool repair by the end of March and that pressure washing was getting
50 ready to start.

51
52 **THIRD ORDER OF BUSINESS**

Staff Reports

53
54 **A. Field Inspection Report**

55
56 The Board discussed the need to determine if the fences on the lots behind the
57 clubhouse that were moved are not on CDD property. Mr. Bryant, with Sunrise, provided
58 information regarding the status of approved plantings. Mr. Bryant was asked to verify
59 that the median sodding work was completed per the approved proposal.

60
61 The Board received an update from Mr. Bryant regarding the repairs on the wells
62 and Ms. Macsuga requested information regarding OTC injections.

63
64 **FOURTH ORDER OF BUSINESS**

**Consideration of Request for
Proposals for Landscape & Irrigation
Services**

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66
67
68 Mr. Toborg provided information to the Board regarding the Request for Proposals
69 (RFP) for Landscape and Irrigation Services process that was being considered at this
70 meeting. He explained the scoring process and the components of the scope of work and
71 the contract. The Board members were given an opportunity to ask questions of those
72 company representatives that were present. Mr. Toborg collected the scoring from the
73 three Board members present and computed the results. Upon completion of the
74 scoring, the results were that Duval Landscape Maintenance had the highest-ranking
75 score and the Board approved for staff to begin the process have a contract executed
76 with Duval Landscape Maintenance and to provide a 30-day termination notice to
77 Sunrise. Mr. Bryant informed the Board that with regards to the 30-Day Notice, Sunrise
78 would concur with an earlier end date if that could be coordinated with Duval Landscape
79 Maintenance. CLM had the second highest score and Brightview was third.

80

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors, authorized staff to issue a 30-day cancellation notice to Sunrise Landcare and issue a contract for Duval Landscape Maintenance, for the Panther Trails Community Development District.

81
82 **FIFTH ORDER OF BUSINESS**

**Consideration of Appointments to
Open Board Supervisor Seats**

83
84
85 The Board considered three individuals for appointment to the Board of
86 Supervisors to fill vacant seat # 3 with a term of 2018-2022. Ms. Dawn Marchese
87 withdrew her name from consideration. The other resident considered was Mr. Daniel

88 Smith. Ms. Jacquelyn Nelson was approved for appointment.
89

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors appointed Jacquelyn Nelson to Seat 3 with a term of 2018-2022, for the Panther Trails Community Development District.

90
91 Mr. Cox administered the Oath of Office to Ms. Nelson and provided her with a
92 brief explanation of the Florida Sunshine and Ethics Laws. Ms. Nelson agreed to
93 accept authorized compensation for serving. Ms. Macsuga informed the other
94 candidates and the audience that there may be other openings on the Board fairly
95 soon.
96

97 **SIXTH ORDER OF BUSINESS**

**Consideration of the Minutes of the
Board of Supervisors' Regular
Meeting held on January 10, 2019**

98
99
100 Mr. Cox presented the January 10, 2019 Board of Supervisor meeting minutes.
101
102

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors approved the January 10, 2019 minutes of the Board of Supervisors' regular meeting, as presented, for the Panther Trails Community Development District.

103
104 **SEVENTH ORDER OF BUSINESS**

**Consideration of the Operation &
Maintenance Expenditures for
December 2018 and January 2019**

105
106
107 Mr. Cox presented the Operation and Maintenance expenditures for December
108 2018 and January 2019 for Board ratification.
109
110

On a Motion by Ms. Macsuga, seconded by Ms. Mitchell, with all in favor, the Board of Supervisors ratified the payment of Operations & Maintenance Expenditures for December 2018 (\$40,625.76) and January 2019 (\$79,475.79), for the Panther Trails Community Development District.

111
112 **EIGHTH ORDER OF BUSINESS**

**Consideration of Approval in
Substantial Form Updated Lien and
Disclosure for Phase 2**

113
114 On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of
115 Supervisors approved the Substantial Form Updated Lien and Disclosure for Phase
2, for the Panther Trails Community Development District.

116
117

NINTH ORDER OF BUSINESS

**Consideration of Approval in
Substantial Form Updated Lien and
Disclosure for Phase 1**

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors approved the Updated Lien and Disclosure for Phase 1, in its substantial form, for the Panther Trails Community Development District.

TENTH ORDER OF BUSINESS

**Discussion Regarding Clubhouse
Security**

The Board discussed on-going issues regarding security around the clubhouse. The Board approved the closing of all facilities at 9:00 p.m. to coincide with the leaving of clubhouse employees. The Board authorized staff to make necessary amendments to policies, rules and signage to reflect this change.

On a Motion by Ms. Macsuga, seconded by Ms. Mitchell, with all in favor, the Board of Supervisors approved to close all facilities at 9:00 p.m. to coincide with the leaving of clubhouse employees and authorized staff to make necessary amendments to policies, rules and signage to reflect this change, for the Panther Trails Community Development District.

ELEVENTH ORDER OF BUSINESS

Staff Reports (Continued)

A. Aquatic Report

Mr. Cox presented the Aquatics Report to the Board. The Board requested that Aquatic Systems prepare a comprehensive pond planting plan for the Board to consider for pond #8 based on the current report.

Ms. Macsuga requested a status update regarding the "smell" coming from pond #14 and also requested that Aquatic Systems continue to provide photos of trash recovered from the ponds per the agreement.

B. District Counsel

Not present.

C. District Engineer

Not present.

D. Clubhouse Manager

Ms. Teixeira provided an update report to the Board. She introduced Will Williams to the Board as the new Assistant Manager. She provided an update of the status of the TECO light repair, the wall repair and mail kiosk trash can.

The Board considered comments from Ms. Teixeira and approved to increase the cost for access cards to \$25.00.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors approved to increase the cost for access cards to \$25.00, for the Panther Trails Community Development District.

E. District Manager

Mr. Cox reminded the Board that their next meeting was scheduled for April 11, 2019 at 5:30 p.m. He also noted that the proposed Fiscal Year 2019-2020 budget will be presented.

Mr. Cox reviewed the action item list and provided a financial update to the Board.

Mr. Cox provided an update of Magistrate's Hearing from which the results were that the developer would be held responsible for the clearing of invasives from the areas in Phase II and that the CDD would maintain those areas after the clearings took place.

Mr. Cox informed the Board that the previous proposal for website ADA accessibility work was put on hold and that other vendors and options were being considered for presentation to the Board.

Mr. Cox explained that signage would be placed at the speed bumps on Ekker Road to help warn drivers of their presence.

The Board requested that staff seek a quote to clean out the storm drains throughout the community.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

Ms. Nelson requested information regarding having Frontier service for Phase II. Mr. Cox explained that Frontier had been approached and that they were researching the area.

Ms. Mitchell informed the Board that she might be leaving the Board and would know soon.

197 Ms. Macsuga requested information from all present regarding contact
198 information for Express Homes.

199
200 Ms. Macsuga informed all present that a quote for sunshades for the playground
201 had been obtained and that the \$46K quote was very expensive and difficult for the
202 Board to consider at this time. Mr. Cox indicated that he will work with the vendor to
203 see if other methods of shading at less cost was available.

204
205 Ms. Macsuga requested staff to research the status of the cul de sacs in Phase
206 II to see if they are near ready for improvements.

207
208 Ms. Macsuga discussed the need to ensure a good pool monitor was on hand
209 when the pool was repaired and operating.

210
211 **THIRTEENTH ORDER OF BUSINESS** **Adjournment**

212
213 Mr. Cox requested a motion to adjourn the meeting unless there was any further
214 business to come before the Board.

215

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors adjourned the meeting at 8:06 p.m. for the Panther Trails Community Development District.

216
217
218
219
220 _____
Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 2

PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures February 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2019 through February 28, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$47,867.56**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Panther Trails Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2019 Through February 28, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Accurate Drilling Solutions LLC	002108	1012	Pump Installation	\$ 4,838.46
Accurate Drilling Solutions LLC	002108	1013	Control Box Installation	\$ 604.69
Accurate Drilling Solutions LLC	002116	1020	Pump Installation	\$ 6,190.62
Aquatic Systems, Inc.	002117	0000435441	Monthly Lake & Wetland Services 02/19	\$ 1,400.00
Blake Wanecski dba Poop 911	002111	2511650	9 Stations Emptied 01/19	\$ 213.52
BOCC	002102	6919533420 01/19	11796 Ekker Rd and Lift Station 01/19	\$ 203.22
Bright House Networks	002118	040845301021919	Clubhouse Phone/Internet/Cable 03/19	\$ 356.73
Bruce Davis	002097	Davis 012619	Off Duty Deputy 01/26/19	\$ 120.00
Burr & Forman LLP	002109	1067864	Legal Services 01/19	\$ 3,680.00
DCSI, Inc.	002092	25089	Monitoring Services - Quarterly Invoice	\$ 74.97
DCSI, Inc.	002099	25131	Access Key Tags	\$ 589.00
DCSI, Inc.	002110	25166	Access Gate Service 02/06/19	\$ 105.00
Dragonfly Home Services	002094	013119 Dragon	Clubhouse Cleaning Weeks of 01/21/18-01/28/18	\$ 245.00
Fitness Logic, Inc.	002119	86026	Service Call 12/13/18	\$ 65.00
Florida Department of Revenue	002100	Sales Tax 01/19	Sales & Use Tax 01/19	\$ 23.49
Frank Anthony Tagliarini	002106	Tagliarini 020319	Off Duty Deputy 02/03/19	\$ 120.00
Hillsborough Co Sheriff's Office	002101	35505	Admin Fees & Mileage Acct#248558 01/19	\$ 150.55
Hillsborough County Board of County Commissioners	002093	800401	False Alarm Violation	\$ 75.00
Kelsie Davis	002098	Davis 012119	Off Duty Deputy 01/21/19	\$ 120.00
PNC Equipment Finance	002120	361106	Equipment Lease - Golf Cart 02/19	\$ 199.00
Rizzetta & Company, Inc	002095	INV00000038015	District Management Fees 02/19	\$ 4,841.67
Rizzetta Amenity Services, Inc.	002104	INV0000000005850	Actual Bi-Weekly Payroll & Employee Ins Reim 02/08/19	\$ 3,813.04
Rizzetta Amenity Services, Inc.	002121	INV0000000005883	Actual Bi-Weekly Payroll & Employee Ins Reim 02/22/19	\$ 2,905.47
Rizzetta Technology Services, LLC	002096	INV00000004120	Web & Email Hosting 02/19	\$ 100.00
Spencer Andrews	002105	Andrews 011819	Off Duty Deputy 01/18/19	\$ 120.00
Sunrise Landcare	002122	104989	Ekker & Symmes Grounds Maintenance 02/19	\$ 3,699.00
Sunrise Landcare	002122	104990	PT PH2 Grounds Maintenance and Irrigation 02/19	\$ 2,072.66
Tampa Electric Company	002112	Summary Bill 01/19	Summary Bill 01/19	\$ 10,105.47

Panther Trails Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2019 Through February 28, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Terminix Processing Center	002107	11300541 19/20	Renewal - 02/01/19-02/29/20	\$ 366.00
Terminix Processing Center	002123	383369272	Pest Control 02/19	\$ 46.00
Times Publishing Company	002124	743457-02/15/19	Legal Advertising AD#743457-02/15/19	\$ 304.00
Tomer Kol	002103	Kol 012319	Off Duty Patrol 01/23/19	\$ 120.00
Report Total				<u>\$ 47,867.56</u>

Tab 3

Proposed Budget
Panther Trails Community Development District
General Fund
Fiscal Year 2019/2020

Chart of Accounts Classification	Actual YTD through 02/28/19	Projected Annual Totals 2018/2019	Annual Budget for 2018/2019	Projected Budget variance for 2018/2019	Budget for 2019/2020	Budget Increase (Decrease) vs 2018/2019	Comments
REVENUES							
Interest Earnings							
Interest Earnings	\$ 573	\$ 1,375	\$ -	\$ 1,375	\$ 1,000	\$ 1,000	790
Special Assessments							
Tax Roll*	\$ 596,287	\$ 596,287	\$ 591,923	\$ 4,364	\$ 614,875	\$ 22,952	627,830 w/ Reserves
Contributions & Donations from Private Sources							
HOA Reimbursements	\$ 1,450	\$ 3,480	\$ 3,480	\$ -	\$ 3,480	\$ -	\$290 per month 3190
Other Miscellaneous Revenues							
Miscellaneous Revenues	\$ 625	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	1298
Facilities Rentals	\$ 1,672	\$ 4,013	\$ 1,500	\$ 2,513	\$ 3,000	\$ 1,500	3271
TOTAL REVENUES	\$ 600,607	\$ 606,655	\$ 598,403	\$ 8,252	\$ 623,855	\$ 25,452	
Balance Forward from Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL REVENUES AND BALANCE FORWARD	\$ 600,607	\$ 606,655	\$ 598,403	\$ 8,252	\$ 623,855	\$ 25,452	
<i>*Allocation of assessments between the Tax Roll and Off Roll are estimates only and subject to change prior to certification.</i>							
EXPENDITURES - ADMINISTRATIVE							
Legislative							FY17-18
Supervisor Fees	\$ 2,400	\$ 5,760	\$ 7,000	\$ 1,240	\$ 7,000	\$ -	6400
Financial & Administrative							
Administrative Services	\$ 2,083	\$ 4,999	\$ 5,000	\$ 1	\$ 5,000	\$ -	5000
District Management	\$ 9,542	\$ 22,901	\$ 22,900	\$ (1)	\$ 24,465	\$ 1,565	increase 22900
District Engineer	\$ 3,265	\$ 7,836	\$ 6,000	\$ (1,836)	\$ 10,000	\$ 4,000	Increase 19467
Disclosure Report	\$ 6,000	\$ 7,000	\$ 7,000	\$ -	\$ 6,000	\$ (1,000)	6000
Trustees Fees	\$ 4,893	\$ 9,500	\$ 10,000	\$ 500	\$ 10,000	\$ -	11043
Assessment Roll	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	5000
Financial & Revenue Collections	\$ 2,083	\$ 4,999	\$ 5,000	\$ 1	\$ 5,000	\$ -	5000
Accounting Services	\$ 7,500	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ -	18000
Auditing Services	\$ -	\$ 4,500	\$ 4,600	\$ 100	\$ 4,700	\$ 100	Per Contract 4592
Arbitrage Rebate Calculation	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ -	500
Miscellaneous Mailings	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	
Public Officials Liability Insurance	\$ 2,750	\$ 2,750	\$ 3,025	\$ 275	\$ 2,888	\$ (137)	Egis Estimate 2750
Legal Advertising	\$ 8,318	\$ 8,318	\$ 1,000	\$ (7,318)	\$ 2,000	\$ 1,000	701
Bank Fees	\$ 86	\$ 206	\$ 100	\$ (106)	\$ 150	\$ 50	103
Dues, Licenses & Fees	\$ 175	\$ 175	\$ 725	\$ 550	\$ 175	\$ (550)	1043
Miscellaneous Fees - Meeting Expenses	\$ 161	\$ 386	\$ 250	\$ (136)	\$ 250	\$ -	240
Property Taxes	\$ 662	\$ 662	\$ 560	\$ (102)	\$ 662	\$ 102	0
Website Hosting, Maintenance, Backup (and	\$ 500	\$ 1,200	\$ 1,200	\$ -	\$ 5,000	\$ 3,800	+ ADA Access 1200
Legal Counsel							
District Counsel	\$ 7,720	\$ 18,528	\$ 5,000	\$ (13,528)	\$ 9,000	\$ 4,000	9409
Administrative Subtotal	\$ 63,138	\$ 123,221	\$ 103,360	\$ (19,861)	\$ 116,290		
EXPENDITURES - FIELD OPERATIONS							
Law Enforcement							
Deputy	\$ 3,949	\$ 9,478	\$ 25,000	\$ 15,522	\$ 18,000	\$ (7,000)	6671
Security Operations							
Security Services and Patrols	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 1,000	\$ (14,000)	8240
Electric Utility Services							
Utility Services	\$ 2,269	\$ 5,446	\$ 5,000	\$ (446)	\$ 5,500	\$ 500	6251
Street Lights	\$ 45,253	\$ 108,607	\$ 112,000	\$ 3,393	\$ 110,000	\$ (2,000)	104336
Utility - Recreation Facilities	\$ 3,436	\$ 8,246	\$ 15,000	\$ 6,754	\$ 15,000	\$ -	14113
Garbage/Solid Waste Control Services							
Garbage - Recreation Facility	\$ 1,100	\$ 2,640	\$ 2,100	\$ (540)	\$ 2,500	\$ 400	2314
Water-Sewer Combination Services							
Utility Services	\$ 1,198	\$ 2,875	\$ 4,000	\$ 1,125	\$ 3,500	\$ (500)	3501
Stormwater Control							
Aquatic Maintenance	\$ 8,280	\$ 19,872	\$ 16,476	\$ (3,396)	\$ 16,800	\$ 324	per contract 21756

Proposed Budget
Panther Trails Community Development District
General Fund
Fiscal Year 2019/2020

Chart of Accounts Classification	Actual YTD through 02/28/19	Projected Annual Totals 2018/2019	Annual Budget for 2018/2019	Projected Budget variance for 2018/2019	Budget for 2019/2020	Budget Increase (Decrease) vs 2018/2019	Comments
Lake/Pond Bank Maintenance	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 2,000	\$ (1,000)	0
Wetland Monitoring & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	0
Aquatic Plant Replacement	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	
Stormwater System Maintenance	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 2,000	\$ (1,000)	0
General Liability Insurance	\$ 3,250	\$ 3,250	\$ 3,575	\$ 325	\$ 3,413	\$ (162)	Egis Estimate 3250
Property Insurance	\$ 7,837	\$ 7,837	\$ 8,621	\$ 784	\$ 8,229	\$ (392)	EGIS Est. 7837
Entry & Walls Maintenance	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,000	\$ (500)	0
Landscape Maintenance	\$ 35,238	\$ 84,571	\$ 85,981	\$ 1,410	\$ 85,420	\$ (561)	per contract 105754
Sod	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 2,000	\$ (3,000)	0
Ornamental Lighting & Maintenance	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0
Holiday Decorations - Common Areas	\$ 5,080	\$ 12,192	\$ 3,000	\$ (9,192)	\$ 3,000	\$ -	0
Irrigation Repairs	\$ 481	\$ 1,154	\$ 5,500	\$ 4,346	\$ 4,000	\$ (1,500)	5710
Landscape - Mulch	\$ 6,699	\$ 16,078	\$ 13,860	\$ (2,218)	\$ 17,100	\$ 3,240	per contract 235
Landscape Replacement Plants, Shrubs, Trees	\$ 1,706	\$ 4,094	\$ 3,325	\$ (769)	\$ 3,000	\$ (325)	2200
Fire Ant Treatment Phase I and 2	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 3,200	\$ 700	2640
Field Services	\$ 3,256	\$ 7,200	\$ 7,200	\$ -	\$ 7,800	\$ 600	per contract 6153
Road & Street Facilities							
Parking Lot Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	New
Street Sign Repair & Replacement	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	New
Parks & Recreation							
Management Contract	\$ 45,099	\$ 108,238	\$ 89,651	\$ (18,587)	\$ 108,000	\$ 18,349	90726
Pool Permits	\$ -	\$ -	\$ 275	\$ 275	\$ 275	\$ -	275
Pest Control	\$ 956	\$ 2,294	\$ 2,200	\$ (94)	\$ 2,200	\$ -	1765
Golf Cart Lease	\$ 995	\$ 2,388	\$ 2,400	\$ 12	\$ 2,388	\$ (12)	2388
Computer Support, Maintenance & Repair	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0
Fitness Equipment Maintenance & Repair	\$ 1,653	\$ 3,967	\$ 1,200	\$ (2,767)	\$ 1,200	\$ -	1035
Clubhouse - Facility Janitorial Service	\$ 2,940	\$ 7,056	\$ 7,440	\$ 384	\$ 7,440	\$ -	12205
Pool Service Contract	\$ 11,250	\$ 27,000	\$ 12,000	\$ (15,000)	\$ 12,000	\$ -	per contract
Pool Repairs	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	5723
Security System Monitoring & Maintenance	\$ 1,129	\$ 2,710	\$ 3,000	\$ 290	\$ 3,000	\$ -	5722
Facility A/C & Heating Maintenance & Repair	\$ 3,175	\$ 7,620	\$ 7,700	\$ 80	\$ 7,700	\$ -	7620
Maintenance & Repairs	\$ 18,679	\$ 44,830	\$ 6,000	\$ (38,830)	\$ 10,000	\$ 4,000	11783
Telephone Fax, Internet	\$ 1,476	\$ 3,542	\$ 3,000	\$ (542)	\$ 3,000	\$ -	2578
Holiday Decorations -Club House	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0
Office Supplies	\$ 465	\$ 1,116	\$ 800	\$ (316)	\$ 1,200	\$ 400	1961
Furniture Repair/Replacement	\$ 603	\$ 1,447	\$ 1,500	\$ 53	\$ 1,500	\$ -	3471
Playground Equipment and Maintenance	\$ 2,695	\$ 6,468	\$ 1,000	\$ (5,468)	\$ 2,500	\$ 1,500	720
Athletic/Park Court/Field Repairs	\$ 966	\$ 2,318	\$ 3,000	\$ 682	\$ 3,000	\$ -	10886
Clubhouse Miscellaneous Expense	\$ 1,025	\$ 2,460	\$ 2,000	\$ (460)	\$ 3,000	\$ 1,000	6956
Dog Waste Station Supplies	\$ 1,698	\$ 4,075	\$ 500	\$ (3,575)	\$ 2,500	\$ 2,000	1708
Special Events							
Special Events	\$ 2,268	\$ 5,443	\$ 3,000	\$ (2,443)	\$ 3,000	\$ -	2450
Contingency							
Miscellaneous Contingency	\$ 5,814	\$ 13,954	\$ 5,039	\$ (8,915)	\$ 6,000	\$ 961	6368
Field Operations Subtotal	\$ 231,918	\$ 540,467	\$ 495,043	\$ (45,424)	\$ 507,565	\$ 12,522	
TOTAL EXPENDITURES	\$ 295,056	\$ 663,688	\$ 598,403	\$ (65,285)	\$ 623,855	\$ 46,044	
EXCESS OF REVENUES OVER EXPENDITURES	\$ 305,551	\$ (57,033)	\$ -	\$ (57,033)	\$ -	\$ (20,592)	

**Proposed Budget
Panther Trails Community Development District
Reserve Fund
Fiscal Year 2019/2020**

[illegible]

Budget Template
Panther Trails Community Development District
Debt Service
Fiscal Year 2019/2020

Chart of Accounts Classification	Series 2015	Series 2016	Series 2018	Budget for 2019/2020
REVENUES				
Special Assessments				
Net Special Assessments ⁽¹⁾	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
TOTAL REVENUES	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
EXPENDITURES				
Administrative				
Financial & Administrative				
Debt Service Obligation	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
Administrative Subtotal	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
TOTAL EXPENDITURES	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00

Collection and Discount % applicable to the county:

6.0%

Gross assessments

\$813,439.67

Notes:

Tax Roll Collection Costs for Hillsborough County is 6.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

⁽¹⁾ Maximum Annual Debt Service less Prepaid Assessments received.

Panther Trails Community Development District

FISCAL YEAR 2019/2020 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

2019/2020 O&M Budget	\$627,830.00
Hillsborough Co. 2% Collection Cost :	\$13,358.09
4% Early Payment Discount :	\$26,716.17
2019/2020 Total:	<u>\$667,904.26</u>

2018/2019 O&M Budget	\$627,830.00
2019/2020 O&M Budget	\$627,830.00
Total Difference:	<u>\$0.00</u>

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2018/2019	2019/2020	\$	%
<u>Phase 1</u>				
Series 2011 Debt Service - SF 40'	\$611.45	\$0.00	-\$611.45	-100%
Rec Facility Debt Service - SF 40'	-\$324.55	\$0.00	\$324.55	-100%
Series 2016 Debt Service - SF 40'	\$581.34	\$581.34	\$0.00	0%
Series 2018 Debt Service - SF 40'	\$0.00	\$230.77	\$230.77	100%
Operations/Maintenance - SF 40'	\$822.54	\$822.54	\$0.00	0%
Total	\$1,690.78	\$1,634.65	-\$56.13	-3%
Series 2011 Debt Service - SF 50'	\$611.45	\$0.00	-\$611.45	-100%
Rec Facility Debt Service - SF 50'	-\$324.55	\$0.00	\$324.55	-100%
Series 2016 Debt Service - SF 50'	\$725.17	\$725.17	\$0.00	0%
Series 2018 Debt Service - SF 50'	\$0.00	\$230.77	\$230.77	100%
Operations/Maintenance - SF 50'	\$822.54	\$822.54	\$0.00	0%
Total	\$1,834.61	\$1,778.48	-\$56.13	-3%
<u>Phase 2</u>				
Series 2015 Debt Service - SF 40'	\$734.69	\$734.69	\$0.00	0%
Rec Facility Debt Service - SF 40'	\$286.90	\$0.00	-\$286.90	-100%
Series 2018 Debt Service - SF 40'	\$0.00	\$230.77	\$230.77	100%
Operations/Maintenance - SF 40'	\$822.54	\$822.54	\$0.00	0%
Total	\$1,844.13	\$1,788.00	-\$56.13	-3%
Series 2015 Debt Service - SF 50'	\$918.36	\$918.36	\$0.00	0%
Rec Facility Debt Service - SF 50'	\$286.90	\$0.00	-\$286.90	-100%
Series 2018 Debt Service - SF 50'	\$0.00	\$230.77	\$230.77	100%
Operations/Maintenance - SF 50'	\$822.54	\$822.54	\$0.00	0%
Total	\$2,027.80	\$1,971.67	-\$56.13	-3%

PANTHER TRAILS

FISCAL YEAR 2019/2020 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		\$627,830.00
COLLECTION COSTS @	2%	\$13,358.09
EARLY PAYMENT DISCOUNT @	4%	\$26,716.17
TOTAL O&M ASSESSMENT		<u>\$667,904.26</u>

<u>LOT SIZE</u>	<u>UNITS ASSESSED</u>				<u>ALLOCATION OF O&M ASSESSMENT</u>				<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PER LOT ANNUAL ASSESSMENT</u>				
	<u>O&M</u>	<u>SERIES 2015</u>	<u>SERIES 2016</u>	<u>SERIES 2018</u>	<u>EAU FACTOR</u>	<u>TOTAL EAU's</u>	<u>% TOTAL EAU's</u>	<u>TOTAL O&M BUDGET</u>	<u>SERIES 2015 DEBT SERVICE ASSESSMENT</u>	<u>SERIES 2016 DEBT SERVICE ASSESSMENT</u>	<u>SERIES 2018 DEBT SERVICE ASSESSMENT</u>	<u>TOTAL O&M</u>	<u>2015 DEBT SERVICE ⁽²⁾</u>	<u>2016 DEBT SERVICE ⁽²⁾</u>	<u>2018 DEBT SERVICE ⁽²⁾</u>	<u>TOTAL ⁽³⁾</u>
Phase 1																
Single Family 40' (Phase 1)	220	0	217	220	1.00	220.00	27.09%	\$180,959.28	\$0.00	\$126,150.78	\$50,769.90	\$822.54	\$0.00	\$581.34	\$230.77	\$1,634.65
Single Family 40' (Phase 2)	65	65	0	65	1.00	65.00	8.00%	\$53,465.24	\$47,754.85	\$0.00	\$15,000.20	\$822.54	\$734.69	\$0.00	\$230.77	\$1,788.00
Single Family 50' (Phase 1)	161	0	160	161	1.00	161.00	19.83%	\$132,429.29	\$0.00	\$116,027.20	\$37,154.33	\$822.54	\$0.00	\$725.17	\$230.77	\$1,778.48
Single Family 50' (Phase 2)	366	366	0	366	1.00	366.00	45.07%	\$301,050.44	\$336,119.76	\$0.00	\$84,462.65	\$822.54	\$918.36	\$0.00	\$230.77	\$1,971.67
Total	812	431	377	812		812.00	100.00%	\$667,904.26	\$383,874.61	\$242,177.98	\$187,387.08					
LESS: Hillsborough County Collection Costs and Early Payment Discount Costs								(\$40,074.26)	(\$22,725.38)	(\$14,336.94)	(\$11,093.32)					
Net Revenue to be Collected								\$627,830.00	\$361,149.23	\$227,841.04	\$176,293.76					

⁽¹⁾ Reflects the number of total lots with Series 2015, Series 2016, and Series 2018 debt outstanding.

⁽²⁾ Annual debt service assessment per lot adopted in connection with the Series 2015, Series 2016 and Series 2018 bond issues. Annual assessment includes principal, interest, Hillsborough County collection costs and early payment discount costs.

⁽³⁾ Property owner is eligible for a discount of up to 4% if paid early.

Tab 4

RESOLUTION 2019-10

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2019/2020 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Panther Trails Community Development District (“**District**”) prior to June 15, 2019, proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2019 and ending September 30, 2020 (“**Fiscal Year 2019/2020**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2019/2020 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE:	August 8, 2019
HOUR:	5:30 p.m.
LOCATION:	Carriage Pointe Clubhouse 11796 Ekker Road Gibson, Florida 33534

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 11th DAY OF APRIL, 2019.

ATTEST:

**PANTHER TRAILS COMMUNITY
DEVELOPMENT DISTRICT**

Assistant Secretary

By:_____

Its:_____

Exhibit A: Approved Proposed Budgets for Fiscal Year 2019/2020

Tab 5

Aquatic Systems, Inc.
LAKE & WETLAND MANAGEMENT SERVICES



Panther Trails CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled - Monthly

Inspection Date: 3/7/2019

Prepared for:

Mr. Greg Cox, District Manager

Rizzetta & Company

12750 Citrus Park Lane, Suite #115

Tampa, Florida 33625

Prepared by:

Logan Bell, Account Representative/Biologist

Aquatic Systems, Inc. – Sun City Field Office

Corporate Headquarters

2100 N.W. 33rd Street, Pompano Beach, FL 33069

1-800-432-4302

Site: 1



Comments: Site looks good

Pond #1 was identified with Torpedograss along the shoreline, which will be targeted during our upcoming maintenance visits. Overall, the native vegetation throughout the pond looked to be in good condition.

Site: 2



Comments: Site looks good

Pond #2 displayed healthy new development of native aquatic vegetation including Duck Potato, Pickerelweed, Gulf Spikerush, and Bull Rush. Minor Torpedograss development along the shoreline will be targeted during our upcoming maintenance visits.

Site: 5



Comments: Site looks good

Pond #5 continues to look good following routine treatment on 2/19 targeting algae and shoreline weeds. Native Duck Potato and Pickerelweed were identified to be in good health along the perimeter.

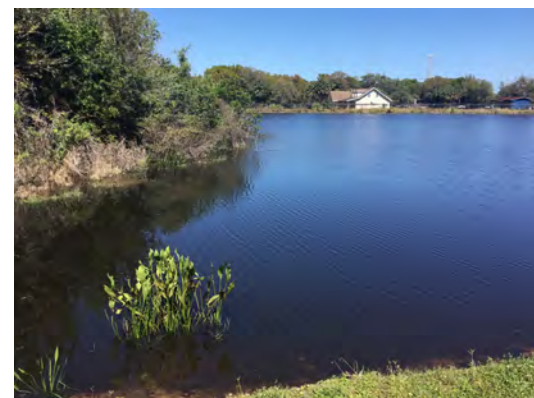
Site: 6



Comments: Site looks good

Pond #6 was treated during our recent visit on 2/19/2019 targeting algae development along the shoreline. Positive results were noted during inspection. Native Duck Potato and Pickerelweed looked to be in good condition.

Site: 7



Comments: Site looks good

Shoreline Torpedograss and primrose were treated during our recent visit on 2/19 and had displayed positive results during this inspection. Native Duck Potato appeared to be in good condition.

Site: 8



Comments: Site looks good

Pond #8 appeared to be in good condition following routine shoreline weed treatment applied on 2/19/2019. Minimal native vegetation appeared to be in good condition and will be promoted to provide benefits associated with native aquatic vegetation.

Site: 10



Comments: Site looks good

Pond #10 was identified with minor Torpedograss development along the shoreline, which will be treated during our upcoming maintenance visits. During the inspection it was noted that White Pelicans were feeding on fish along the shoreline.

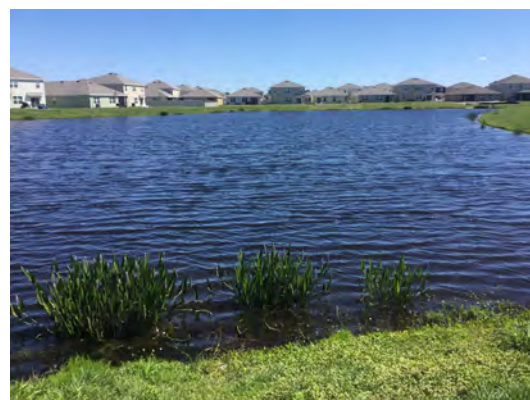
Site: 11



Comments: Site looks good

No issues were observed within Pond #11 during inspection.

Site: 12



Comments: Normal growth observed

Minor development of filamentous algae along the perimeter, which will be treated during our upcoming maintenance visits. Native vegetation looked to be in good health and thriving.

Site: 13



Comments: Site looks good

No issues were observed within Pond #13 during inspection. Minimal native vegetation looked to be in good condition along the shoreline and will be promoted during our routine maintenance visits.

Management Summary

Overall, the ponds within the Panther Trails CDD continue to display positive results following routine maintenance visits targeting invasive weeds, algae, and submersed vegetation. During the inspection it was noted that algae was not developing in any of the ponds except Pond #12, which was identified with a very minor band of filamentous algae along the shoreline. Grasses and brush were identified within Ponds #1, #2, and #10 during inspection. Torpedograss was the species that was identified and will be treated during our upcoming maintenance visit. Native vegetation throughout the community continues to display positive development and new propagation throughout our treatments and inspections.

The conditions of the water in your lake affects the health of every living thing in it. A comprehensive consultation begins right at the water's edge so that we can understand the current state of your lake, and what to begin testing for. Color, odor, algae, plants and other living organisms, even the neighborhood around the lake will tell a biologist a lot about your lake. Lakes often show deteriorating conditions due to increased urban influences, lake aging, and declining health or overuse of traditional treatment options that no longer work. Water quality testing will encompass all these factors and provide quantitative results that can be used and compared to provide long term solutions for your lakes.

Minimal algae present within the Ponds at Panther Trails CDD displaying the good quality of water throughout the storm water retention system. Storm water systems are designed to prevent flooding by being the lowest point in the area allowing water to collect and be held away from homes and businesses. As the water heads downhill toward the pond it collects excess nutrients, oils, soaps, nutrient rich sediments, and other detritus, which all settle within the pond. Most of these products contain phosphorus and nitrogen compounds, which fuel algal growth. Controlling algae using algaecide applications is a manageable practice and allows for the health of a pond to remain somewhat stable. Once the nutrient level within the pond reaches a certain point an algaecide application can no longer control the algae as it produces quicker than it can be treated. This eutrophication of a pond is typical with longer lived ponds and can be somewhat reset using a nutrient abatement product such as Alum (aluminum sulfate). Ideally, filtering the storm water before it enters a pond through upland plantings or aquatic vegetation will prolong the life of a pond and reduce chemical treatments.

Recommendations/Action Items

- Routine Maintenance.
- Continue to monitor all ponds for Algal growth and target on contact.
- Continue to treat all sites for invasive vegetation during our routine visits.
- Treat algae within Pond #4 and continue to add Alum to reduce nutrients.
- Continue to promote the native aquatic vegetation throughout the community.
- Treat minor Torpedograss within Ponds #1, #2, and #10.
- Monitor Pond #1 for Cattail development within the littoral shelf.
- Treat Pond #12 for algae development.

THANK YOU FOR CHOOSING ASI!





Panther Trails CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled - Monthly

Inspection Date: 4/3/2019

Prepared for:

Mr. Greg Cox, District Manager

Rizzetta & Company

12750 Citrus Park Lane, Suite #115

Tampa, Florida 33625

Prepared by:

Logan Bell, Account Representative/Biologist

Aquatic Systems, Inc. – Sun City Field Office

Corporate Headquarters

2100 N.W. 33rd Street, Pompano Beach, FL 33069

1-800-432-4302

Site: 1



Comments: Site looks good

Pond #1 continues to display positive results following treatment applied on 3/18/2019 targeting shoreline weed development. Native vegetation within the littoral area remains healthy with no Cattail development identified.

Site: 2



Comments: Normal growth observed

Pond #2 was identified with new development of submersed Pondweed along the shallow perimeter, which will require a treatment to be performed during our upcoming maintenance visits. Shoreline remains free of Torpedograss and other associated weeds. Debris will be picked up during our scheduled visit.

Site: 3



Comments: Treatment in progress

Treatment within Pond #3 targeting Filamentous algae was applied on 4/2/2019, which had displayed positive results during inspection. Algae will clear given 10-14 days following the application date.

Site: 4



Comments: Treatment in progress

During our visit on 4/2/2019 Pond #4 was targeted with contact algaecide to target the hard to kill algae species. Positive results should be evident within 10-14 days. During our visit on 3/18 Alum was applied to Pond #4 to reduce the nutrient levels to alleviate the development of algae and submersed Slender Spikerush.

Site: 7



Comments: Site looks good

No issues were observed within Pond #7. Shoreline grasses and brush were treated during our visit on 4/2/2019.

Site: 11



Comments: Normal growth observed

Minor development of shoreline weeds within Pond #11, which will be treated during our upcoming maintenance visits. Native submersed Bacopa was identified within the shallow water perimeter of Pond #11.

Site: 13



Comments: Site looks good

No issues were observed within Pond #13 during inspection.

Site: 14



Comments: Requires attention

Development of submersed Slender Spikerush was identified within Pond #14, as well as, filamentous algae on the surface. Treatment will be performed during our upcoming maintenance visits.

Site: 15



Comments: Site looks good

Several pods of Torpedograss that were treated on 4/2 had began displaying positive results along the shoreline of Pond #15. Overall, the site looked good during inspection.

Site: 16



Comments: Normal growth observed

Trace amounts of filamentous algae development was identified within Pond #16. Treatment will be performed during our upcoming visit and should display positive results within 10-14 days.

Management Summary

Overall, the ponds within the Panther Trails CDD continue to display positive results following routine maintenance visits targeting invasive weeds, algae, and submersed vegetation. During our recent visit on 4/2 Ponds #3, #4, #5, #6, #7, #8, #9, #13, and #15 were targeted for shoreline development of grasses and brush, which should display positive results within 14-21 days following application date. During the visit on 4/2 algae was treated within Pond #3 and #4, which displayed positive results within Pond #3, but minimal results within Pond #4. A follow up visit will be scheduled for Pond #4 given 10 days for the treatment to have effect. Ponds within the community that looked good during inspection with no algae or invasive weeds were Ponds #1, #2, #7, #13, and #15, which will be monitored and treated for any activity.

Minimal algae present within the Ponds at Panther Trails CDD displaying the good quality of water throughout the storm water retention system. Storm water systems are designed to prevent flooding by being the lowest point in the area allowing water to collect and be held away from homes and businesses. As the water heads downhill toward the pond it collects excess nutrients, oils, soaps, nutrient rich sediments, and other detritus, which all settle within the pond. Most of these products contain phosphorus and nitrogen compounds, which fuel algal growth. Controlling algae using algaecide applications is a manageable practice and allows for the health of a pond to remain somewhat stable. Once the nutrient level within the pond reaches a certain point an algaecide application can no longer control the algae as it produces quicker than it can be treated. This eutrophication of a pond is typical with longer lived ponds and can be somewhat reset using a nutrient abatement product such as Alum (aluminum sulfate). Ideally, filtering the storm water before it enters a pond through upland plantings or aquatic vegetation will prolong the life of a pond and reduce chemical treatments. Pond #4 continues to receive Alum treatments, the last applied on 3/18, to reduce the nutrient level as the algae and Slender Spikerush have reached the point of growing as quick or quicker than treatments can be provided.

Midge flies or non-biting mosquitoes are insects belonging to the large Diptera order, which includes an estimated 1,000,000 different species of flying insects. Typically, we see two species of midge flies within storm water retention ponds Chironomidae (blood midge) and Chaoboridae (phantom midge). Usually seen in natural areas clinging to vegetation nearby the water source they hatched from Midges are short lived and typically are understood to have no feeding apparatus and only live an adult life to mate. In developed areas with storm water retention ponds Midge flies have little vegetation to cling to and will be seen covering the screens of lanais. There is no danger from Midge flies as they do not harbor disease like mosquitoes and are mostly an annoyance because of their masses. Midge flies typically reproduce in masses due to lack of predation from fish. Either there is a lack in populations of fish or the fish cannot reach the larva, which hide in the soils and can live in anoxic environments, which fish cannot. ASI has a specialized, researched plan to treat and control the populations of midge flies within storm water retention ponds. If there have been any reports ASI would be happy to come on-site to take a look and evaluate the situation.

Recommendations/Action Items

- Routine Maintenance.
- Continue to monitor all ponds for Algal growth and target on contact.
- Continue to treat all sites for invasive vegetation during our routine visits.
- Treat algae within Pond #4 and continue to add Alum to reduce nutrients.
- Monitor Pond #1 for Cattail development within the littoral shelf.
- Target minimal algae within Pond #16.
- Treat Pond #14 for algae and Slender Spikerush.
- Target Pondweed within Pond #2.

THANK YOU FOR CHOOSING ASI!



Tab 6

PANTHER TRAILS

FIELD INSPECTION REPORT



March 19, 2019
Rizzetta & Company
Patrick Bell – Field Services Manager
John Toborg – Sr. Field Services Manager



Rizzetta & Company
Professionals in Community Management

Summary, Clubhouse

General Updates, Recent & Upcoming Maintenance Events

- ❑ **Beginning March 1, mowing reverts back to a weekly schedule.**
- ❑ Treat all active fire ant mounds throughout the property. Once mound is dead, mound must be raked out to expose turf.
- ❑ As a reminder, all Spanish Moss must be removed from all CDD-maintained trees during the dormant months (per contract). This will include all Crape Myrtles and other smaller trees in their entirety if tree is 15' or below. This must be done prior to the spring flush on deciduous trees.

The following are action items for Sunrise Landscape to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation.

1. Weed control in the turf around the pool area needs to be done as the weeds are becoming more prevalent.

2. **Valve boxes need to be visible and have no grass growing over them or any kind of material on them as mulch, pinestraw or leaves. (Pic 2>)**

3. The tree rings in front of the Club House are in need of weed control, be careful of over spray.

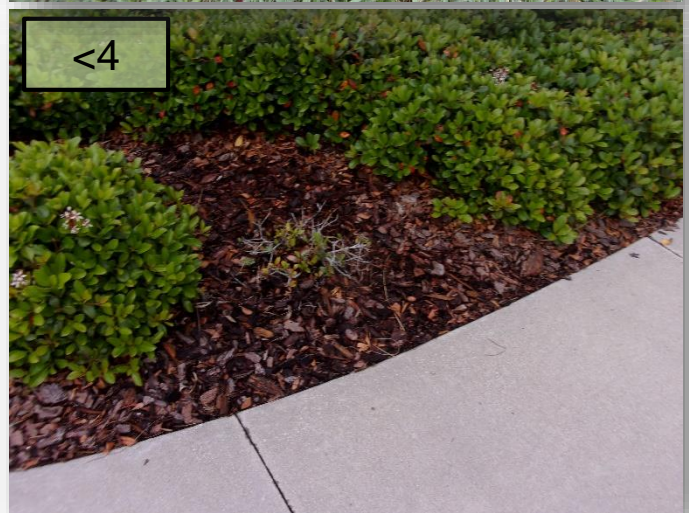
4. There is a sad looking Indian Hawthorn at the entrance door to the Club House that needs to be removed and replaced, send a proposal to replace. (Pic 4>)

5. On the southside of the pool the turf is looking thin and sparse. Come up with a plan to take care of this without replacing the sod.

6. Come up with a plan to cut the grass behind the electrical pipes that are on the post in the turf next to the pool.

7. The turf behind the tennis court is off color and starting to thin out, lets take soil samples behind the pool and the tennis court to get a handle on this before the grass is gone.

8. There are weeds starting to show up in the pavers around the pool, don't let them get out of control.



Ekker Road North, Club House

9. The drains at the play ground are full of mulch and need to be cleaned out and maintained to get the best drainage. (Pic 9>)

10. There is a dead spot on the eastside of Ekker Rd down from the Club House in the right of way that looks like herbicide damage, this needs to be replaced.

11. Crab grass is showing up in the plant beds in the center median and needs to be removed be careful of over spray. (Pic 11)



12. There are some roses in the center median going north on Ekker Rd north of the Club House that are declining, make a plan to bring them back and make them look like the others. (Pic 12>)

13. The center island at the end of Tar Hollow Dr was missed on the last service and the weeds need to be removed.

14. Go through the community and remove all the sucker grow on the Crepe Myrtle's and the Ligustrum's.

15. On the eastside of Ekker Rd heading north the Cogan grass is coming through the plant material and needs to be removed. (Pic 15>)



Ekker North, Symmes Rd, Grand Kempston

16. The irrigation was running on the southeast corner of Ekker Rd and Carriage Pointe Dr and one head was not working and one head was spraying over the sidewalk.

17. The Ligustrum's at the Ferry Beach entrance at Symmes Rd need to be pruned including the tops.

18. The Liriope along the entrance has vines and Cogan grass growing around and through them and it needs to be removed.

19. Along Symmes Rd there are drains that are being covered up by grass and they need to be cleaned so water can get to them.

20. Curb edging needs to be done throughout the community.

21. There is a vine growing in a Palm tree along Symmes Rd at the west side that needs to be removed. (Pic 21>)

22. The turf at the main entrance on the westside is off color and starting to die out.

23. The Brazilin Pepper around the pond at the westside of Grand Kempston needs to be cut back so the grass doesn't die under it and cause erosion. (Pic 23>)

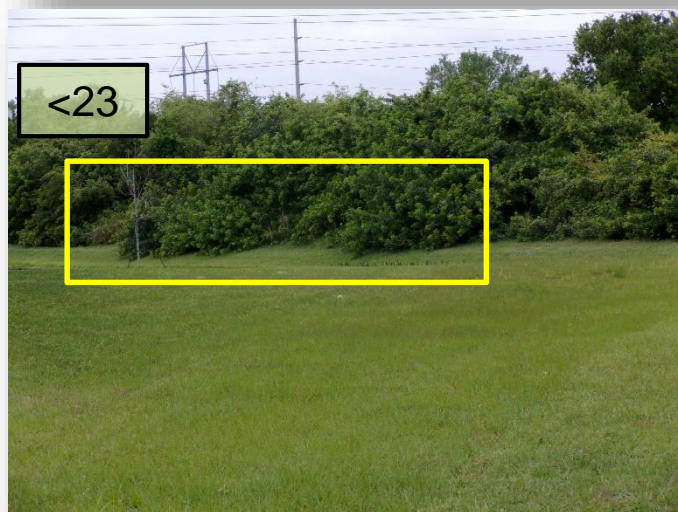
24. Cut the grass around the well and the meter box on Ekker Rd south of Grand Kempston by the over head power lines.

25. There were no cul-de-sac's mowed or edged on the last service West Grand Kempston Dr, Barnsley Reserve Pl, Ledbury Commons Dr and Harwich Port Ln.

26. Make sure that weeds in the cracks of the sidewalk and roads are sprayed.

27. Weeds in the Ornamental Grasses in the center island along the Ekker Rd need to be sprayed or the larger weeds need to be hand pulled

28. Sunrise needs to finish doing the rejuvenation cuts on the Oleanders across the front of the community.



Tab 7



Panther Trails Community Development District (CDD)

Carriage Pointe Clubhouse

11796 Ekker Road • Gibsonton, FL • 33534

Phone: 813-644-7095 • Fax: 813-644-7096

March 2019 Clubhouse Operations/Maintenance Updates:

- We currently have 1080 registered cards.
- We currently have 379 registered phase 1 households and
- 331 registered phase 2 households.
- 3 Clubhouse rentals for a total of \$450
- Spoke with David Andrews of Andrews Aqua. Still waiting on the county. There is a possible temporary fix.
- DKI started work on the event room water leak situation.
- DAD Services started pressure washing white fences around clubhouse and will begin Ekker Road fences next week.
- DAD Services repaired damaged fence on Ferry Beach and Symmes. Also fixed front door lock of the clubhouse and repaired both men's and women's bathroom door.

Event / Program Updates:

- Planning a community bash in June.
- Having yard sale April 13th.
- Having Easter party April 21st.
- March 16th Basketball Tournament was a success

Tab 8

